

Faculty Service Committee
Minutes of Meeting
September 6, 2005

In attendance: Barbara D'Ambrosia, Peggy Finucane, Karen Gygli, Dick Horwath, Cindy Lenox, Carl Spitznagel.

Karen Gygli agreed to continue to serve as chair of the committee. Barbara D'Ambrosia agreed to serve as secretary.

The committee was charged to hold an election to fill the following positions:

- 2 positions on the search committee for Vice President for Enrollment Services
- 2 positions on the search committee for Director of the Center for Career Services
- 1 position on the search committee for the Director of Multicultural Affairs
- 1 position on the University Core Committee (A&S representative, to replace Lauren Bowen, who recently became Director of the Core)

The committee agreed that the election should be completed by the end of September.

The committee reviewed its annual report for Academic Year 2004-2005.

The committee discussed the need for improved record-keeping and the desire to archive materials related to the committee's work. In particular, the need to keep a record of past membership on Forum and University committees was highlighted.

Submitted by Barbara D'Ambrosia