

**Faculty Service Committee**  
Minutes of Meeting  
September 20, 2006

Present: Bill Bockanic, Douglas Bruce, Barbara D'Ambrosia, Duane Dukes, Peggy Finucane, Cindy Lenox (secretary), Carl Spitznagel (chair)

**Faculty Count:**

The Committee determined that there are 225 names on the active full time faculty list. Thus there are 225 people eligible to vote in elections and this is now the official list of eligible voters.

**Electronic Voting:**

Carl announced that the electronic voting procedure is ready for use and he provided an online demonstration. When the voting interval begins an email will be sent to faculty, which will link directly to the ballot. Voters must enter their Banner ID and last four numbers of their Social Security number. All of the elections in which the voter will be eligible to vote will be on his/her ballot. After the voter chooses to submit the vote, s/he can not change his/her mind. Thus the system allows voters to vote once. The committee voted unanimously to use the electronic voting procedure the next election.

**University Budget Committee**

The University Budget Committee, which was created last year at Fr. Niehoff's initiative, included five faculty representatives. A total of three members have either opted not to continue this year or are unable to because they are on leave. The committee members all agreed that it is best to elect members to this committee directly rather than to continue the practice that was used last year to have the members of the Forum Finance Committee serve on this committee as well.

It was noted that two faculty members of the Budget Committee were specifically elected in previous elections to serve as at-large representatives on this committee and they are continuing this year. Brenda Wirkus's term ends in 2009 and Dwight Olson's term ends in 2008. After some discussion, it was agreed that two members should be chosen specifically from the College of Arts and Sciences and one member should be a member of the Boler School of Business. Although members of the Library Faculty can not run or vote in this election, they can run and vote for the at large positions when these positions are up for election. The Arrupe Scholars proposal will also be voted on in the upcoming election if approved at the Sept. 27 Faculty Forum meeting. Additional details were agreed upon.

**Library Committee**

One of the four faculty representatives on the Library Committee is on leave and cannot serve this year. It was noted that all the persons on this committee happened to be from A&S. Thus the Committee identified three individuals from the Sciences or the BSOB who might be willing to serve out the remaining one year of the person's term. These people will be asked, one by one, until a replacement is found. (This committee also consists of one student representative and the Library Director, who has both a faculty and an administrative appointment.)

Submitted by Cindy Lenox