

**Faculty Service Committee**  
Minutes of Meeting  
October 17, 2006, 1 P.M.

Present: Bill Bockanic, Douglas Bruce, Barbara D'Ambrosia, Duane Dukes, Cindy Lenox (secretary), Carl Spitznagel (chair)

Excused: Peggy Finucane

**Discontinuation of printed class schedule booklet for fall and spring**

The Registrar, Mrs. Kathleen DiFranco, accepted the Committee's invitation to meet and discuss the reasons behind the plan to discontinue the printed class schedule brochure. The decision was made because most people use the online version, which provides more information, such as the number of students already enrolled in any particular class, and allows students to register for sections of courses, and because the cost of printing the brochure has gone up. For the Fall and Spring Semesters, 2006-06, 6,000 copies were printed of each. The printing was done by an outside firm at a cost of \$1.10 per brochure. About 1,000 of the Fall schedules now remain. In an effort to save funds, the JCU Copy Center was asked to estimate printing costs for a somewhat smaller number. Their estimate was \$1.36 per brochure. After a survey of other Jesuit schools and a finding that others have stopped printing them, the decision was made to discontinue them at JCU.

The committee discussed their use in academic advising by faculty of students. Mrs. DiFranco indicated that her office may be able to provide most of the information in a PDF file and/or possibly printed number of printed copies to go to faculty advisers. The faculty could be surveyed after a year or so to see the offering is useful. This will be explored further.

The meeting was adjourned at 1:40 P.M.

Submitted by Cindy Lenox