

Faculty Handbook Committee
Minutes
FINAL

Date: October 8, 2012
Time: 11:00 a.m.
Place: Dolan, E244
Attendance: All present.

This was the sixth meeting of the 2012-2013 academic year.

Minutes of the 10/1 meeting were approved with corrections.

We need to put up the health benefits amendment at the next Faculty meeting.

The committee discussed a question that Anne Kugler posed to Bob Kolesar and John Day. She asked what procedure to follow if a grievance committee decided not to hear a grievance case. There is no specific guidance on this in the Faculty Handbook. After some discussion, the committee decided the following:

The Grievance Committee is to notify the party who brought the complaint that a decision had been made not to proceed with the case. This is to be done in writing, citing the reasons why the committee chose not to pursue the grievance. Secondly, the Grievance Committee is to send a report to the Faculty through the Faculty Council explaining that it had completed its charge by deciding not to proceed with the grievance. Although grievances are not limited to those issues stated in the Faculty Handbook, the committee, in its written report, is to confirm that the complaint did not concern one of the stated aggrievable issues in Part Four, Section IV, of the Faculty Handbook. Finally, the Grievance Committee's report to the Faculty and its proceedings are to be sealed and placed in the University Archives.

The committee began its discussions on the report it will present to the Faculty about the University Tenure Committee amendment. We will continue our discussion at the next meeting.

Next meeting: Friday, October 15, at 11:00 a.m.