

Meeting of Administrators with Faculty Handbook Committee Members
Monday, November 27, 2006
8:00 a.m.

Minutes of the previous meeting were approved as circulated.

Bob Kolesar outlined the process once a draft is proposed. At that time the Faculty Handbook Committee will evaluate input received from the faculty. Once the amendment is finalized the process as outlined in the Faculty Handbook will begin. Frank offered his opinion that since Fr. Niehoff was the one who formed the committee it would be appropriate for him to submit the amendment.

Sally announced that Maria Alfaro-Lopez, the new University Counsel, will be taking Lisa Mencini's place on the committee. Sally thanked Lisa for her participation on the committee to date.

Lisa distributed a draft of a change to the paragraph in the Faculty Handbook which deals with fringe benefits. The university is obviously constrained by the need to bring any proposed change to fringe benefits to the faculty before a change can be made. The faculty does not want to see this provision changed, but it is willing to work with administration to consider possible changes in a timely manner. The current fringe benefits are posted on the web, however it was suggested that new faculty receive a dated copy of the package at the time of hiring.

Frank suggested that the university define a certain percentage of benefits that they offer to faculty, i.e. x% of one's salary. Within that percentage a faculty member could decide what level of coverage they would prefer to subscribe to.

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Recorder