

Meeting of Administrators with Faculty Handbook Committee Members  
Friday, September 29, 2006  
8:30 a.m.

This was the first meeting of the academic year. All committee members were present.

Minutes of the previous meeting were approved as circulated.

The first order of business was to set meeting dates for the semester: October 30, November 6, and November 27.

The main item on the agenda is to change the date of the faculty contract.

Linda Eisenmann reviewed the draft she prepared about the annual evaluation process and salary recommendation process. This was needed because our discussions of a contract date revealed that the process stipulated in the Faculty Handbook varied from actual practice in what the chairs do and what the deans do. She also attempted to do additional things: 1.) to revise the language regarding the appeal process, and 2.) to clarify the language about promotion. She also separated the processes for salary, tenure, and promotion.

The group reviewed the draft and made suggestions about the language. Bob Kolesar suggested that dates should be inserted into the tenure process paragraph. He also raised several issues re: tenure. Why should appeals go to the dean? The faculty member making an appeal has no advocate to speak for his/her case.

Further comments and suggestions on appeals should be forwarded to Linda by October 16. She will then circulate a revised draft.

Marcy Milota  
Recorder